

Red Flags Policy

adopted by the Georgia Soccer Board of Directors on October 26, 2009

Assessment

We have conducted an assessment of Georgia State Soccer Association (Georgia Soccer), and find that, for the reasons listed below, we are at low risk for identity theft.

1. Our organization has no history of identity theft.
2. To our knowledge, there is no trend of identity theft among our counterparts in other states, nor in other sports membership organizations.
3. The only customers who may be billed after receiving services are our affiliate member clubs. They are typically in regular personal contact with our office, and usually pay by check. (Coaching and referee certification classes, which are conducted in person, are paid in advance via Global Payments or PayPal.)

Identification

The only relevant red flags we have identified are:

1. Notice from a customer, a victim of identity theft, a law enforcement agency, or someone else that an account has been opened or used fraudulently.
2. Conflicting or contradictory information supplied on our credit request form or appearing on a credit check for new incoming adult league, although these are rarely used.

Detection

1. All staff receiving notice of fraudulent use or attempted identity theft involving any of our affiliates will notify the staff Director of Operations in writing as soon as possible.
2. Information from credit checks conducted for new incoming adult leagues or supplied on the Georgia Soccer Credit Request Form will be scrutinized for inconsistencies.

Response

1. The Director of Operations will contact the member affiliate directly to determine what action is needed on our part.
2. Applicants for credit will be asked to clarify any conflicting or contradictory information before credit is extended to them.

Administration

The Executive Director will administer our Program in conjunction with the Director of Operations.

All staff will be provided training at quarterly staff meetings, supplemented by e-mail updates as needed.

In preparing for quarterly staff meetings, the Program administrator will research any changes both within our organization and without, to determine the need for any changes to our Program.

We will receive assurance from the office of Michael Hurley, Attorney at Law, whom we retain for collection of overdue bills, that they either have their own Red Flags policy or will follow our Program.