

Finding and managing multiple registrations

The following report will assist you in finding duplicate registrations for players within your league as well as duplicate players in your league and another / other leagues.

To access this report, please go to –

Player lookup –

If you have multiple clubs, you WILL NEED TO SEARCH BY EACH CLUB. You can export individual club reports to excel and merge the reports together if needed.

Leave play level blank

Leave Application Status set to all

Click the search button.

Once the page is populated with player information, select

“All Player Application Details” (last one on the list) report from the drop down box; and then click the Printer icon just to the right.

Once the report populates, please scan.

Player’s that are listed twice and are on a red line have 2 applications for the current season with your league.

Player’s that are shown once in a red line have an application for the current season with your league and ANOTHER league.